

Buhrer Dual Language

2020-2021

Enrollment Process

Application Process

1. **January 13, 2020 - School Choice Portal Opens for K8 School Choice**
2. Complete an application online. [Click Here](#) to access the application. You can either complete the application on the Buhrer Website or the High School Choice Portal.
3. **On March 13th** – School choice portal closes. Student applications **MUST** be received by this date to maximize chances for enrollment.
4. **February 3rd to March 20th - Language Assessment Period** - Once an application is complete, you will be contacted to take the required assessments, if applicable, that determines your child's academic language. This is needed to be placed in the lottery.
5. **March 30, 2020 - K8 Lottery Results and Assignments Announced** - All students whose application is complete within this time period will be placed in a lottery. Lottery results released. Parents will be notified if their child was accepted between March 30th and April 6th via email or telephone.
6. **April 8th, 2020 - 10 am - 11:15 am - Parent Orientation** and must provide the required documentation for enrollment. See below.
7. Parents **MUST** confirm their choice asap by this date
8. March 30, 2020 - Portal Opens for Second Round of Choices.
9. May 1, 2020 - Portal Closes for Second Round of Assignments.
10. April 20th to May 8th - **Language Assessment Period**
11. **May 29th - second round of announcements are made.**
12. **June** – ongoing. Students accepted via "wait lists" as seats become available. This is also based on the passing the language assessment and to determine available seating
13. **July 31**– Out-of-district K-8 students accepted as seats are available

Criteria

- Students who have siblings will have priority and added an extra value to the lottery.
- Students will be placed in either the Spanish or English cohort based on the language assessment results that determine the student's academic language.

Required Documentation

BIRTH CERTIFICATE (as one of the following):

Certified Copy, Passport, Birth Letter

CUSTODY PAPERS (as one of the following):

Originals with court stamp and judge's signature are required at registration

Guardianship

Custody

Divorce Decree/Shared Parenting

Journal Entry

Grandparent Affidavit

Power of Attorney

PARENT/GUARDIAN IDENTIFICATION (as one of the following):

Driver License or State ID

IMMUNIZATION RECORDS (shots)

SCHOOL RECORDS (if applicable):

Withdraw Slip

Last Report Card

State assessment results

Transcripts (unofficial/official, grades 9-12)

Home Schooling Documentation

IEP/ETR/MFE

504 Plan

PROOF OF RESIDENCY (as one of the following)

Home Owner's Mortgage or Valid Signed Lease (must match state ID)

Pay Stub

Bank Statement

Utility Bill (gas, electric, phone, cell phone)

Public Agency Award Letter

Bank/Credit Card Statement